

FRONTSTEPS®

WordPress Themes

How-to

Beginner's Guide

Editing your pages



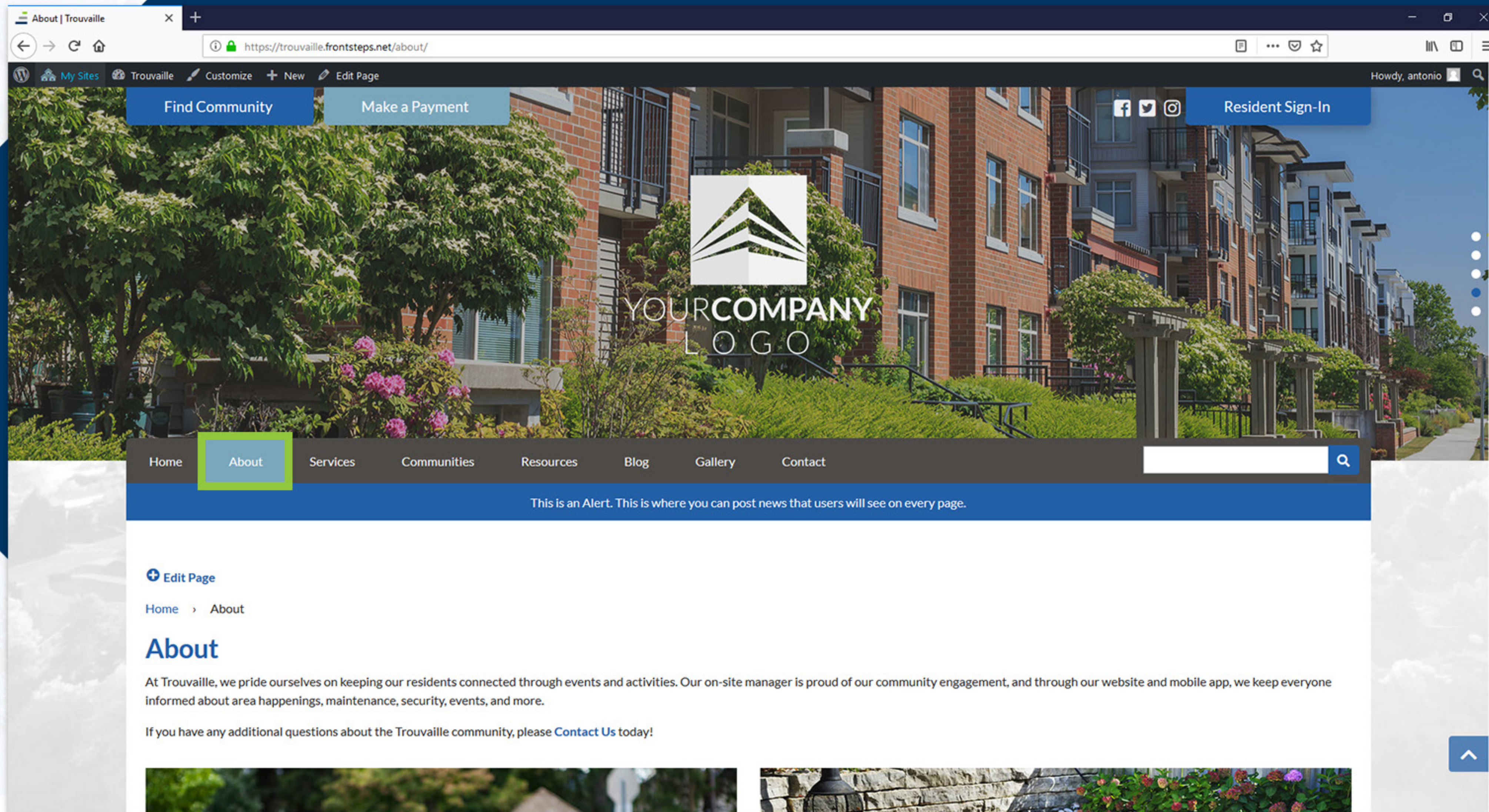
WORDPRESS



Step

1

Navigate to the web page you would like to edit.
[Example: About]

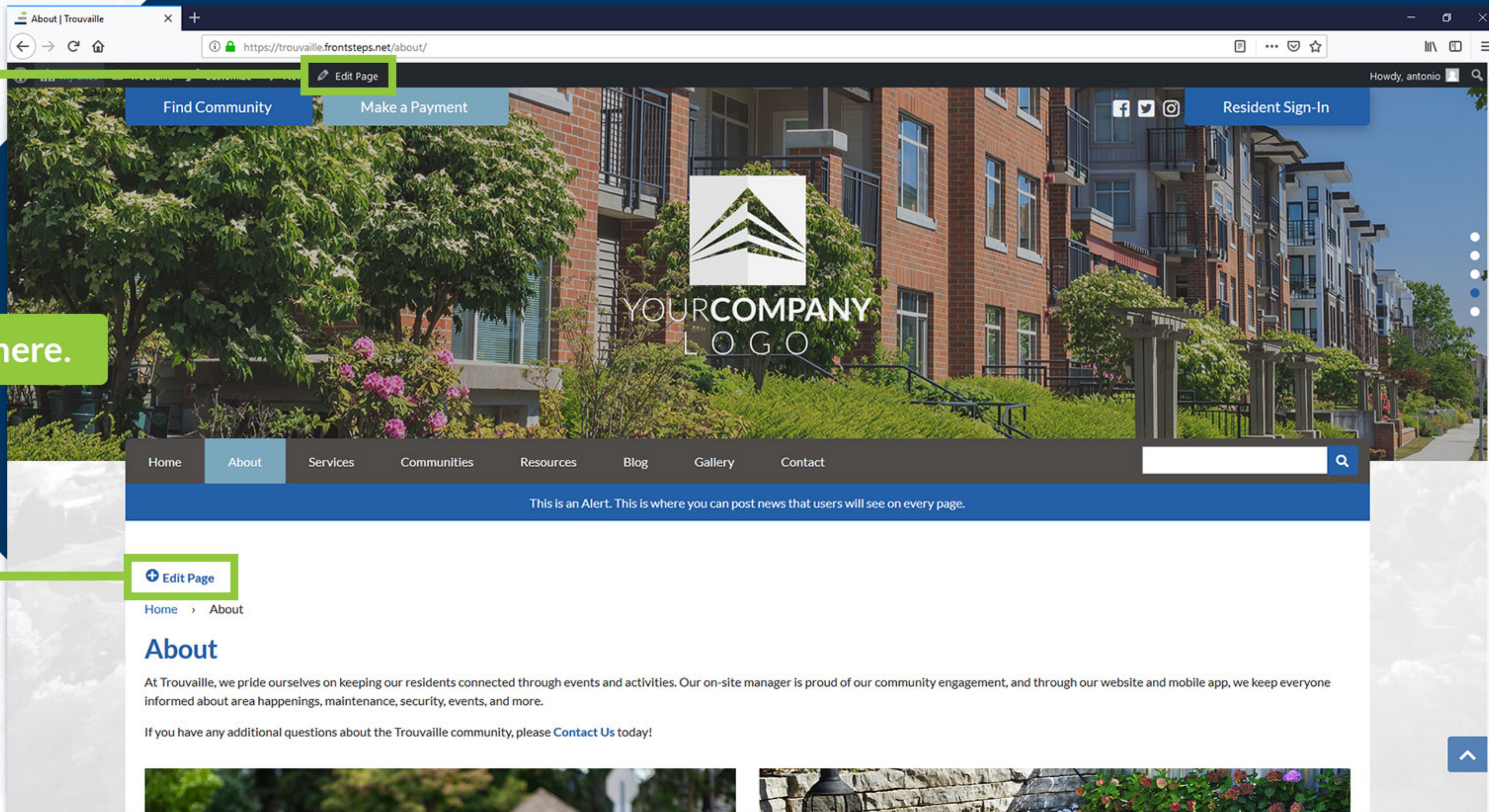


Step

2

Once there, you will find **two buttons** that will provide access the page editor.

Located here.



Step

3

You are now in the **page editor**.

The screenshot shows the WordPress page editor interface. The browser address bar displays the URL: <https://trouville.frontsteps.net/wp-admin/post.php?post=5&action=edit>. The page title is "About" with a permalink of <https://trouville.frontsteps.net/about/>. The editor includes a sidebar with navigation options like Dashboard, Stream, Posts, Media, Forms, Pages, and Settings. The main content area shows a text editor with a toolbar and the following text: "[page] At [company], we pride ourselves on keeping our residents connected through events and activities. Our on-site manager is proud of our community engagement, and through our website and mobile app, we keep everyone informed about area happenings, maintenance, security, events, and more. If you have any additional questions about the [company] community, please [Contact Us](#) today!". The right sidebar contains sections for "Publish" (Status: Published, Visibility: Public, Published on: Jan 30, 2019 @ 19:23), "Page Attributes" (Parent: (no parent), Template: 2 Column, Order: 0), and "Featured Image" (with a thumbnail image and a "Remove featured image" link). The bottom of the editor shows a two-column layout with "Image" placeholders for "Column 1" and "Column 2".

Step

4

There are several sections of the page editor that are **interactive**. We will now examine each section.

The screenshot shows the WordPress page editor for a page titled "About". The interface includes a left sidebar with navigation options like Dashboard, Stream, Posts, Media, Forms, Pages, and Appearance. The main editing area features a title "About", a permalink, and a rich text editor with a toolbar containing options like Paragraph, Bold, Italic, and Insert Button. The page content includes a placeholder "[page]" and two paragraphs of text. The right sidebar contains sections for "Publish" (with status, visibility, and date), "Page Attributes" (with parent, template, and order), and "Featured Image" (with a preview image and edit options). The bottom of the editor shows a word count of 54 and the last edit information.

Step 4

This section allows you to set the **page name** (About) and the page's **URL permalink**. (<https://company.com/about>)

The screenshot shows the WordPress 'Edit Page' interface for a page titled 'About'. The page name 'About' is entered in the top text box, and the permalink is set to <https://trouville.frontsteps.net/about/>. The main content area contains the following text:

[page]

At [company], we pride ourselves on keeping our residents connected through events and activities. Our on-site manager is proud of our community engagement, and through our website and mobile app, we keep everyone informed about area happenings, maintenance, security, events, and more.

If you have any additional questions about the [company] community, please [Contact Us](#) today!

Word count: 54

Last edited by acolon on May 6, 2019 at 3:11 pm

The interface includes a sidebar with navigation options (Dashboard, Stream, Posts, Media, Forms, Pages, All Pages, Communities, Appearance, Users, Settings, Collapse menu) and a right-hand sidebar with 'Publish' settings (Status: Published, Visibility: Public, Published on: Jan 30, 2019 @ 19:23), 'Page Attributes' (Parent: (no parent), Template: 2 Column, Order: 0), and a 'Featured Image' section with a thumbnail image and a 'Remove featured image' link.

Step

4

This section allows you to **publish** your page changes.

The screenshot shows the WordPress 'Edit Page' interface for a page titled 'About'. The page content includes a placeholder '[page]', a paragraph about company events, and a link to 'Contact Us'. The right sidebar contains several panels: 'Publish', 'Page Attributes', and 'Featured Image'. The 'Publish' panel is highlighted with a green box and contains the following information:

- Status: Published [Edit](#)
- Visibility: Public [Edit](#)
- Published on: Jan 30, 2019 @ 19:23 [Edit](#)
- Buttons: [Move to Trash](#) and [Update](#)

The 'Page Attributes' panel shows:

- Parent: (no parent) [v](#)
- Template: 2 Column [v](#)
- Order: 0

The 'Featured Image' panel shows a featured image of a building and includes the text: 'Click the image to edit or update' and a [Remove featured image](#) button.

Step

4

This section allows you to set the page's **parent** as well as the page **template**. Templates control the visual layout structure of the page.

WordPress Admin Interface - Edit Page

Page Title: About

Permalink: <https://trouville.frontsteps.net/about/>

Content:

[page]

At [company], we pride ourselves on keeping our residents connected through events and activities. Our on-site manager is proud of our community engagement, and through our website and mobile app, we keep everyone informed about area happenings, maintenance, security, events, and more.

If you have any additional questions about the [company] community, please [Contact Us](#) today!


Word count: 54

Last edited by acolon on May 6, 2019 at 3:11 pm

Page Attributes:

- Parent: (no parent)
- Template: 2 Column
- Order: 0

Featured Image:



[Click the image to edit or update](#)

[Remove featured image](#)

Step

4

The *Frontsteps WordPress themes* uses the **feature image** section to allow you to set the default **header image**.

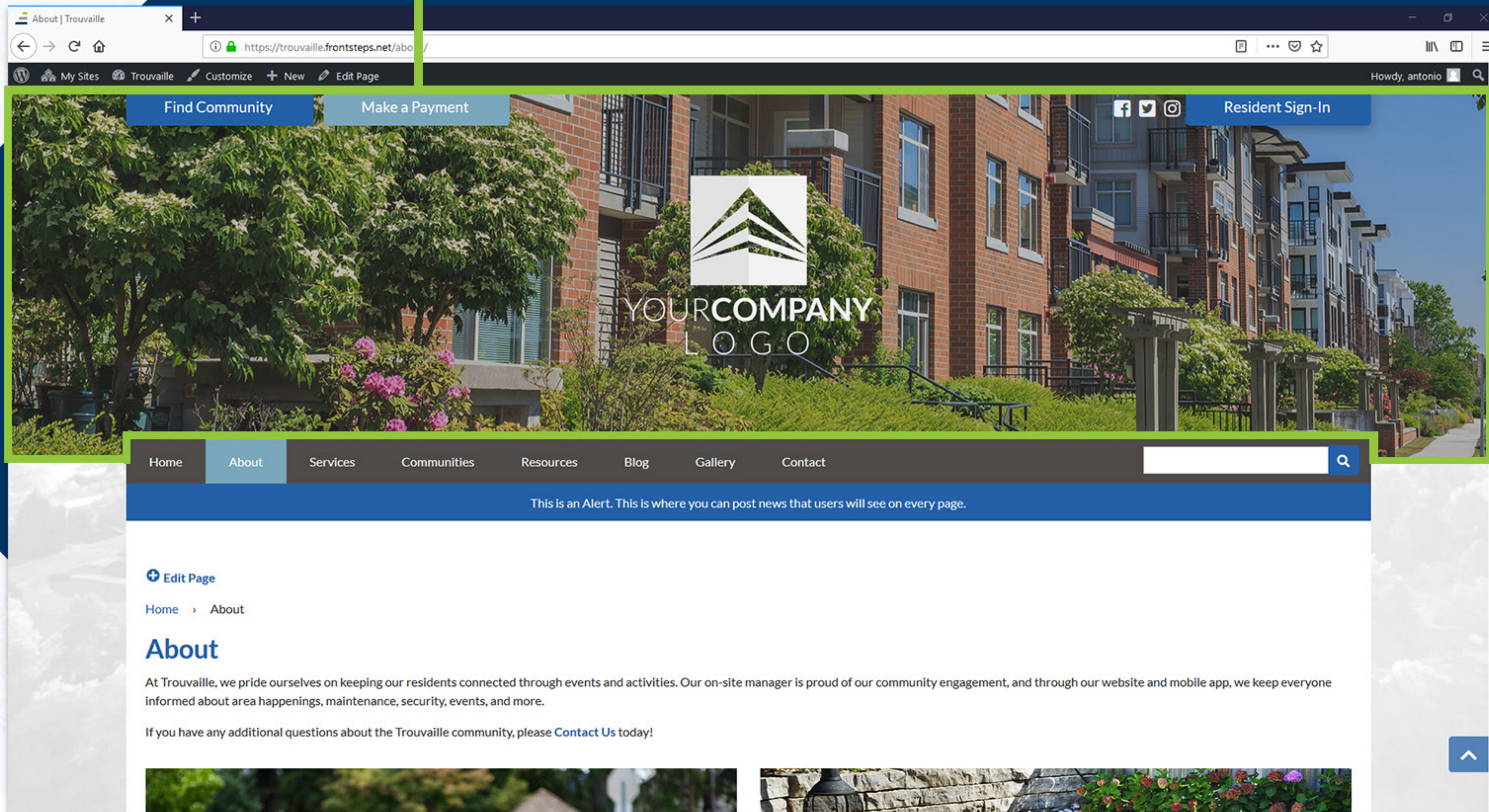
The screenshot shows the WordPress admin interface for editing a page titled "About" on the "Trouville" site. The page content includes a paragraph about community engagement and a link to "Contact Us". The right-hand sidebar contains several sections: "Publish", "Page Attributes", and "Featured Image". The "Featured Image" section is highlighted with a green box and contains a preview of the header image and a "Remove featured image" link. A green line also points from the text above to this section.

Step

4

Example.

Note: This feature only works if the theme header is not setup as a slider.



Step

4

The final area is the page's **content editor** section. Each **module** controls the content within it. **This is where you can make changes to your content.**

The screenshot shows the WordPress 'Edit Page' interface for a page titled 'About'. The page content is displayed in a visual editor with a toolbar at the top containing options like 'Add Media', 'Add Form', and various text formatting tools (bold, italic, list, link, insert button). The main content area shows a placeholder '[page]' followed by two paragraphs of text. The first paragraph reads: 'At [company], we pride ourselves on keeping our residents connected through events and activities. Our on-site manager is proud of our community engagement, and through our website and mobile app, we keep everyone informed about area happenings, maintenance, security, events, and more.' The second paragraph reads: 'If you have any additional questions about the [company] community, please [Contact Us](#) today!'. Below the text, there are two columns: 'Column 1' and 'Column 2'. 'Column 1' contains an image placeholder labeled 'Image' with a photo of a group of people. 'Column 2' contains an image placeholder labeled 'Image' with a photo of a hot tub. On the right side, there are several panels: 'Publish' (Status: Published, Visibility: Public, Published on: Jan 30, 2019 @ 19:23), 'Page Attributes' (Parent: (no parent), Template: 2 Column, Order: 0), and 'Featured Image' (with a photo of a building and a 'Remove featured image' link). The bottom of the editor shows a word count of 54 and the last edited by 'aconon' on May 6, 2019 at 3:11 pm.

Step

5

Any **changes** to your page must **published** in order to become visible. You can publish them using **Update**.

WordPress Admin Interface - Edit Page

Page Title: About

Permalink: <https://trouville.frontsteps.net/about/> Edit

Visual Editor

[page]

At [company], we pride ourselves on keeping our residents connected through events and activities. Our on-site manager is proud of our community engagement, and through our website and mobile app, we keep everyone informed about area happenings, maintenance, security, events, and more. **This is an example text update!**

If you have any additional questions about the [company] community, please [Contact Us](#) today!

Word count: 60

Last edited by antonio on May 6, 2019 at 10:11 pm

Column 1: Image (Crowd of people)

Column 2: Image (Hot tub)

Page Attributes: Parent (no parent), Template (2 Column), Order (0)

Featured Image: Click the image to edit or update. [Remove featured image](#)

Publish Section: Status: Published, Visibility: Public, Published on: Jan 30, 2019 @ 19:20. **Update** button highlighted.

Example change.

COMPLETE

Once your work is **published**, you will be provided a confirmation alert and a link to **view page**.

The screenshot shows the WordPress admin interface for editing a page. At the top, a green notification bar states "Page updated. [View page](#)". The page title is "About" and the permalink is "https://trouville.frontsteps.net/about/". The text editor shows the following content:

[page]

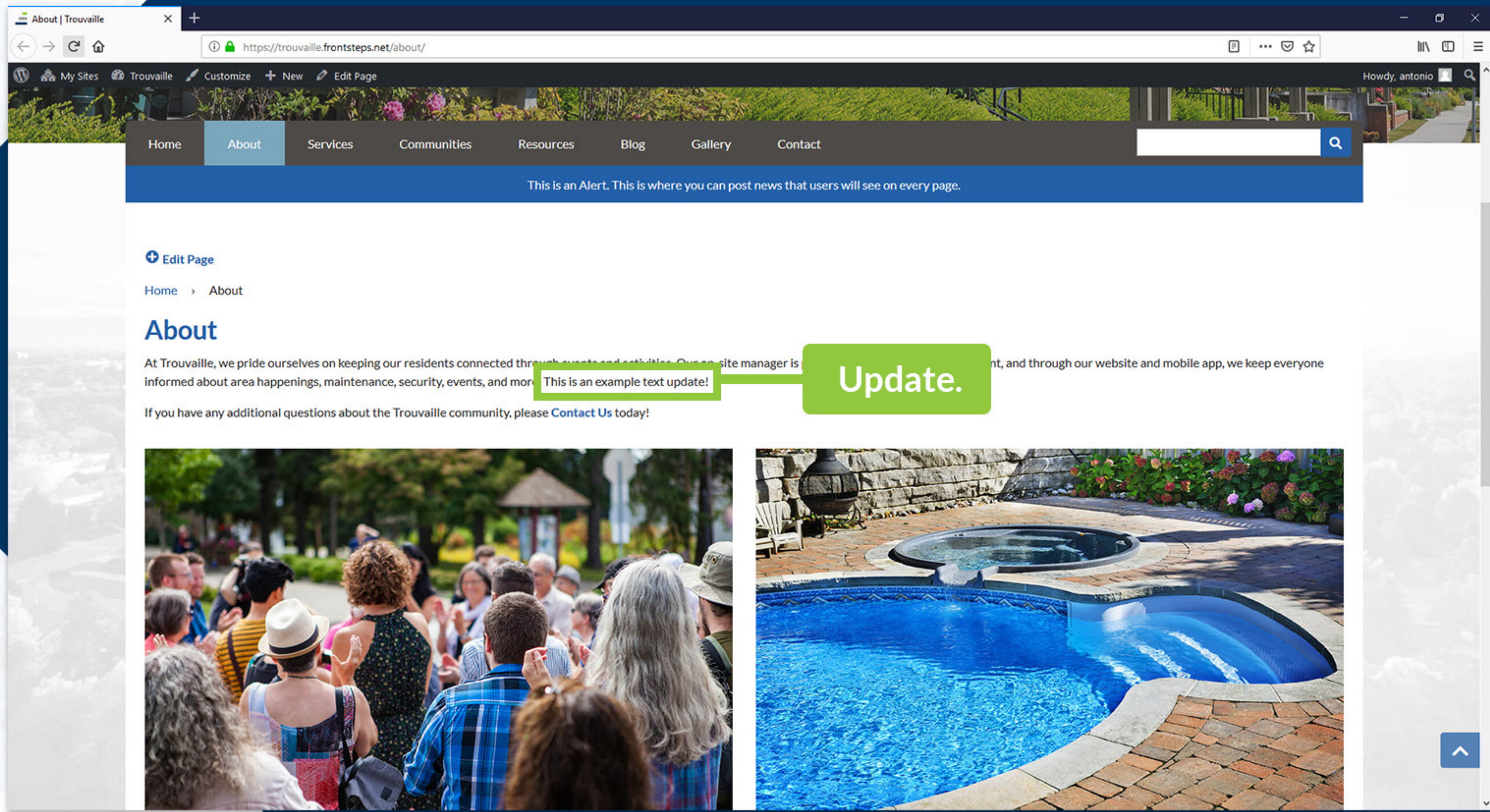
At [company], we pride ourselves on keeping our residents connected through events and activities. Our on-site manager is proud of our community engagement, and through our website and mobile app, we keep everyone informed about area happenings, maintenance, security, events, and more. This is an example text update!

If you have any additional questions about the [company] community, please [Contact Us](#) today!

The page is displayed in a two-column layout. Column 1 contains an image of a group of people outdoors. Column 2 contains an image of a hot tub in a garden setting. The right sidebar shows the "Publish" status as "Published" and "Page Attributes" set to "2 Column".

COMPLETE

Your updates should now be visible.





You have reached the
end of this tutorial.