

FRONTSTEPS[®]

WordPress Themes

How-to

Beginner's Guide

Adding new pages



WORDPRESS



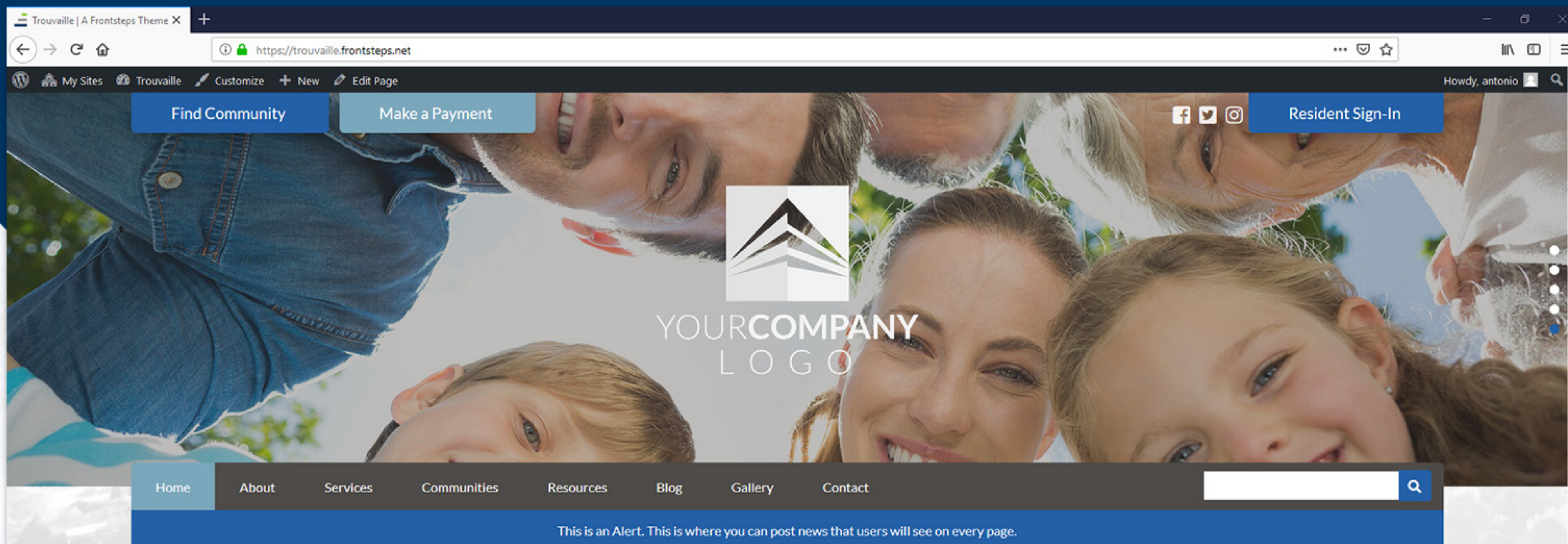
Step

1

There are **two options** for adding new pages to your WordPress website.

Option #1 - The admin bar.

Option #2 - The dashboard menu.



Step

1

Option #1

On the **Admin Bar**, go to the **+ New** dropdown menu and select **Page**.

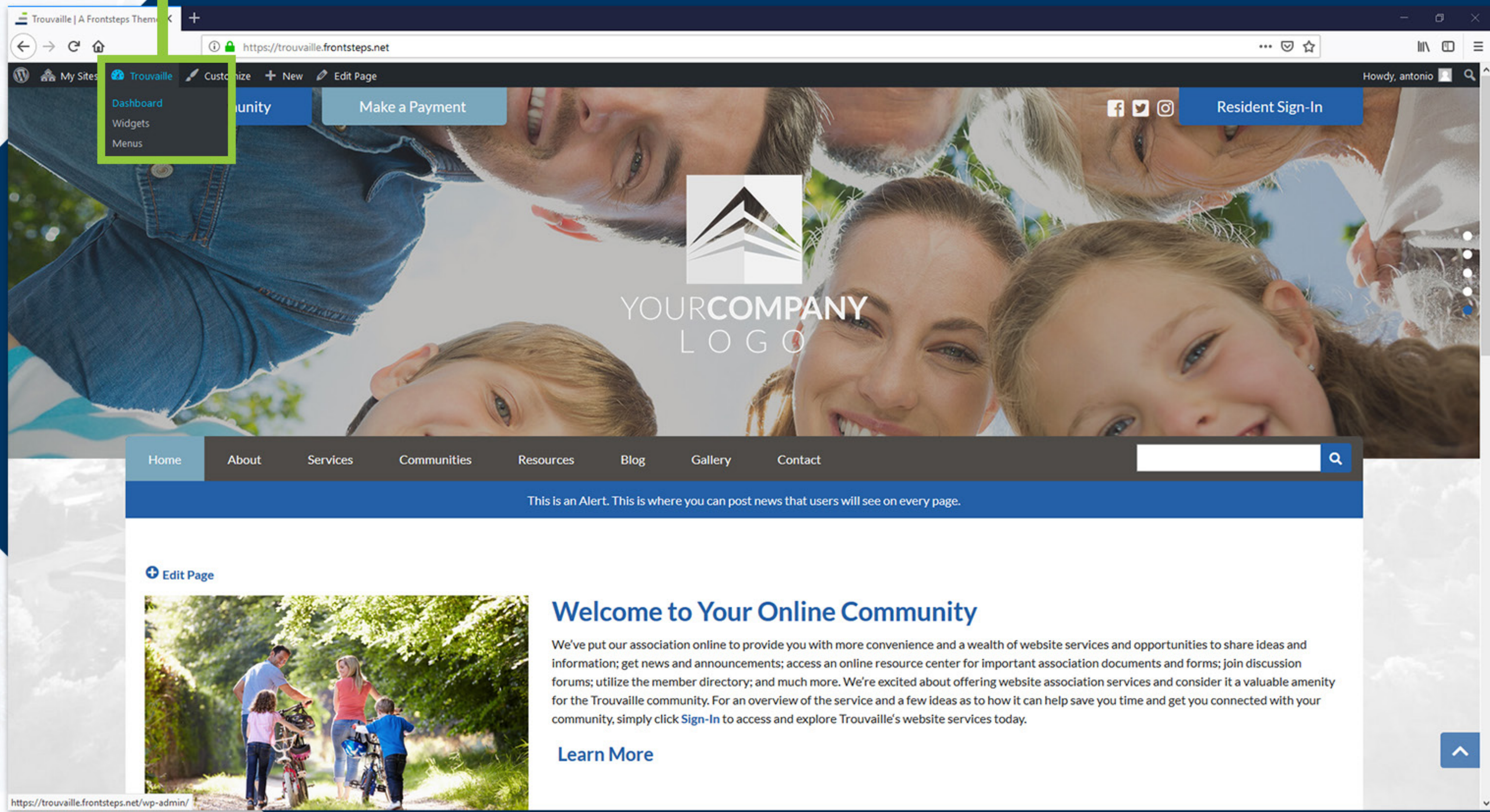
The screenshot shows a web browser window displaying the WordPress admin interface for a site named 'Trouville'. The address bar shows 'https://trouville.frontsteps.net'. The top navigation bar includes 'My Sites', 'Trouville', 'Customize', '+ New', and 'Edit Page'. The '+ New' dropdown menu is open, showing options: Post, Media, Page, Community, User, and Form. The 'Page' option is highlighted. Below the navigation bar is a header image of a family with the text 'YOURCOMPANY LOGO'. A search bar and a 'Resident Sign-In' button are also visible. The main content area shows a navigation menu with 'Home', 'About', 'Services', 'Communities', 'Resources', 'Blog', 'Gallery', and 'Contact'. Below the navigation menu is a blue alert bar with the text 'This is an Alert. This is where you can post news that users will see on every page.' The main content area features a '+ Edit Page' button, a featured image of a family, and a heading 'Welcome to Your Online Community'. The text below the heading describes the online community services and includes a 'Learn More' link. The URL in the address bar is 'https://trouville.frontsteps.net/wp-admin/post-new.php?post_type=page'.

Step

1

Option #2

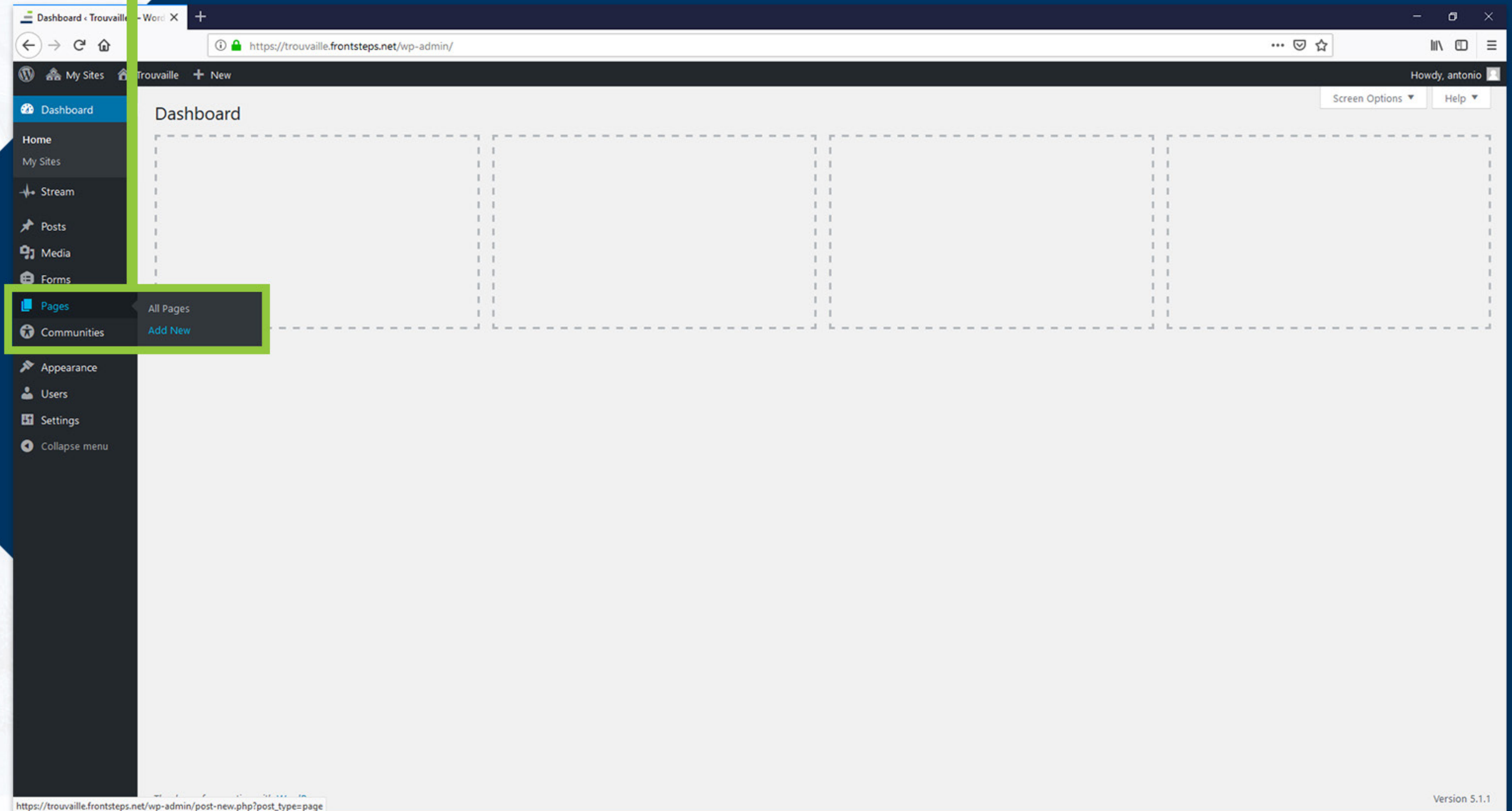
Head into the WordPress **Dashboard**.



Step
1

Option #2

While in Dashboard view, visit the **Pages** menu and select **Add New**.



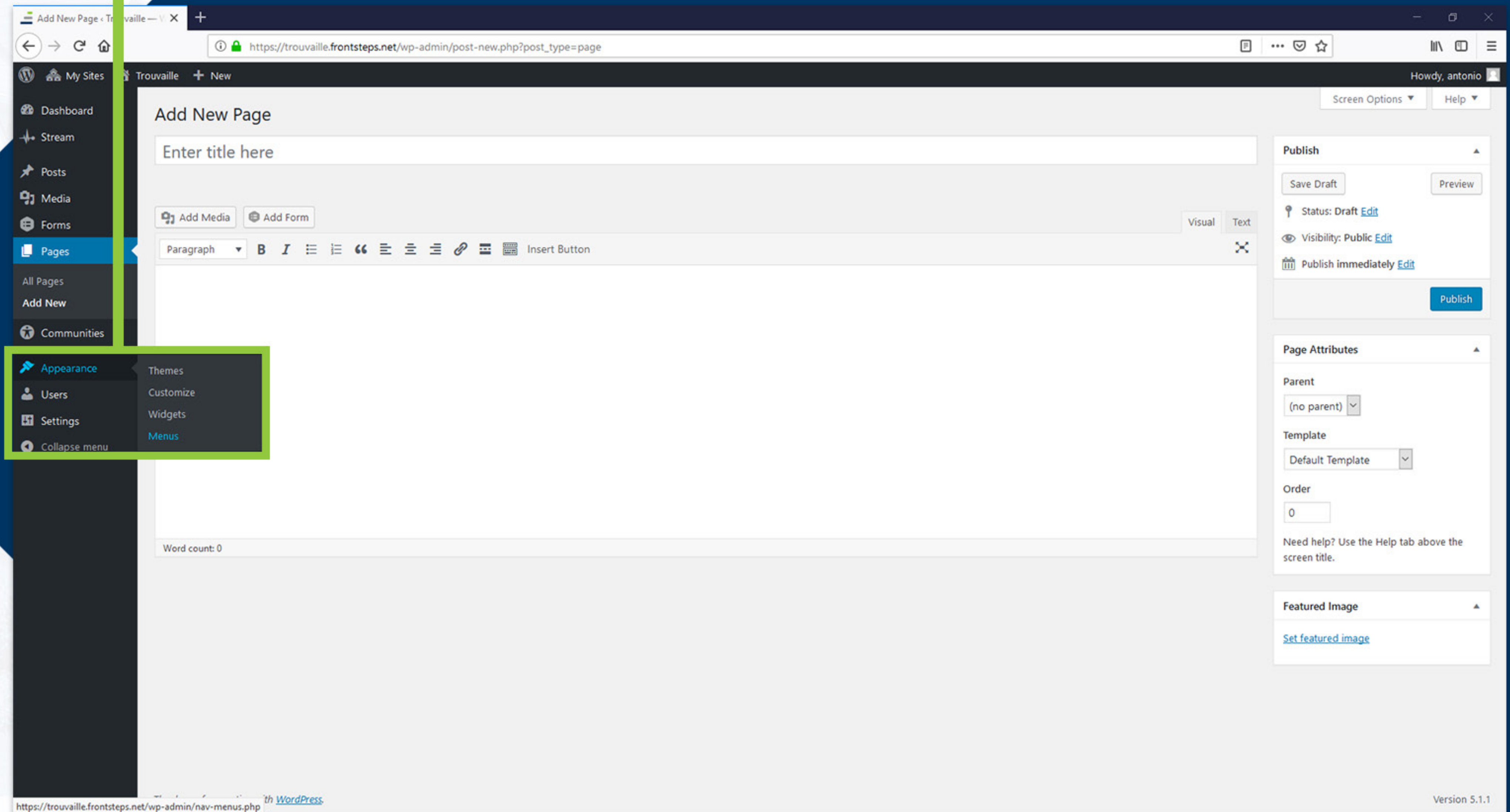
COMPLETE

You have now created a new **Page**.
It will remain a **draft** until it has been **published**.

The screenshot shows the WordPress 'Add New Page' interface. At the top, there's a navigation bar with 'My Sites', 'Trouville', and 'New'. The main content area has a title field with the placeholder 'Enter title here'. Below the title field are 'Add Media' and 'Add Form' buttons. The rich text editor toolbar includes options for Paragraph, Bold (B), Italic (I), List, Quote, Link, and Insert Button. The right sidebar contains the 'Publish' section with 'Save Draft', 'Preview', and 'Publish' buttons. Below that is the 'Page Attributes' section with dropdowns for Parent (no parent), Template (Default Template), and Order (0). At the bottom right, there's a 'Featured Image' section with a 'Set featured image' link. The footer of the interface says 'Thank you for creating with WordPress.' and 'Version 5.1.1'.

COMPLETE

Please note: that new pages are **not visible or accessible** to the navigation menu unless they have been added to the **Menus**.





You have reached the
end of this tutorial.